

**Minutes of the Kansas Sentencing Commission Meeting
August 25, 2022**

The Honorable W. Lee Fowler, Chair, called the Kansas Sentencing Commission (KSSC) Zoom Meeting to order on August 25, 2022, at 1:34 pm.

Participants:

Members:

- Honorable W. Lee Fowler, Chair
- Honorable Benjamin J. Sexton, Vice Chair
- Honorable Stephen D. Hill, Kansas Court of Appeals
- Senator David B. Haley
- Representative Dennis "Boog" Highberger
- Representative John Barker
- Senator Carolyn McGinn
- Jonathan Ogletree, Kansas Prisoner Review Board
- Jessica Domme, Kansas Attorney General's Office
- Spence Koehn, Office of Judicial Administration
- Jefferey Zmuda, Secretary of Corrections
- Mark Dupree, Wyandotte County District Attorney
- Jessica A. Glendening, Third Judicial District Public Defender's Office
- Pat Colloton, Public Member
- Jermaine Wilson, Public Member
- Shelly Williams, Community Corrections Director

Guests:

Marie McNeal, Kansas Department of Corrections
Jeff Wagaman, Kearney and Associates
Jennifer Kisela, The Council for State Governments Justice Center

Staff:

- Scott M. Schultz, Executive Director
- Brenda Harmon, Administrative Services Manager
- John Grube, Director of Research
- Jason Lamprecht, Senior Research Analyst
- Kira Johnson, SB 123 Program Director
- Gwyn Harvey, SB 123 Program Consultant
- Trish Beck, Program Auditor

- Grazi Gifford, Administrative Specialist
- Christopher Lyon, Staff Attorney
- Francis Givens, Special Projects Manager

Approval of Proposed Agenda

Chair Fowler asked if there were any objections or additions to the agenda. The agenda was approved with no modifications.

Approval of the July 21, 2022, KSSC Meeting Minutes

Chair Fowler referred to the July 21, 2022, KSSC meeting minutes. Honorable Stephen Hill moved to approve the minutes. Pat Colloton seconded the motion. The motion carried.

Review and Approval of FY 2023 Prison Population Projections

John Grube, Director of Research, presented the *FY 2023 Prison Population Projections* to the Commission. Pat Colloton moved to approve the projections. The Honorable Stephen Hill seconded the motion. The motion carried.

Review and Approval of the 2022 Sentencing Forms

Vice-Chair Sexton, KSSC Sentencing Forms Committee Chair, presented the Committee's proposed changes to the 2016-2022 Presentence Investigation Report (PSI) and Journal Entry of Sentencing (JE) forms:

- PSIs: To accommodate privacy concerns and attempt to comply with Kansas Supreme Court Rule 24, move the offender's personal information to page four from the PSI Face Sheet.
- PSIs: The offender registration language on the PSI regarding registration of certain cultivation, distribution, or possession with the intent to distribute controlled substance crimes (opiates, opium, etc.) be modified to mirror similar language already in the current JE.
- JEs: To assist with post-sentencing communication, add a space to the JEs in Section VIII, for judges, prosecuting attorneys, and defense attorneys to list their email addresses.

The Honorable Stephen Hill moved to accept the Committee's proposed changes. Jermaine Wilson seconded the motion. The motion carried.

Agency Report

Executive Director Scott Schultz provided an update and summarized recent activities of the agency:

- Recognition and thanks were provided to John Grube, Director of Research, Jason Lamprecht, Senior Research Analyst, and the 2022 Consensus Group members for their time and work applied to the FY 2023 Prison Population Projections.
- Chris Lyon continues to work on the 2022 Desk Reference Manual and plans to have it completed in the next couple of weeks.
- Executive Director Scott Schultz reported on topics presented at the NASC Conference in Portland, Oregon, which Representative Highberger and he attended.
- KSSC is currently working to transition to a new firewall system. Training will be provided to staff soon.

- Executive Director Scott Schultz announced the passing of Representative Gail Finney on August 20, 2022, who has served in the Kansas Legislature since 2009. The official Celebration of Life will occur on Friday, September 2, at 11:00 at the St. Mark United Methodist Church in Wichita.
- Approval of the KSSC Electronic Journal Entry Project is almost finalized. KSSC has been working with the Kansas Information Technology Office and state procurement to obtain the IT approval for Domo to move forward with the development phase.
- Executive Director Scott Schultz and Kira Johnson, SB 123 Program Director, met with the Kansas Association of Addiction Professionals on August 15, 2022, to discuss concerns regarding the SB 123 Drug Treatment Program certification process.
- The KSSC 2022 Workshop will be on September 7 and September 8, 2022, from 9:00 am to 5:00 pm in the KDOC Third Floor Conference Room.
- The Annual SB123 Drug Treatment Program conference has tentatively been scheduled for October 10, 2022.

Adjournment

Jonathan Ogletree moved to adjourn. Representative Dennis Highberger seconded the motion. The motion carried. The meeting adjourned at 2:39 pm.

The next Sentencing Commission meeting will be the KSSC Workshop, September 7 & 8, 2022, from 9:00 am to 5:00 pm, KDOC Third Floor Conference Room.