



KANSAS GOVERNOR'S GRANTS PROGRAM CHECKLIST FOR WORKPLACE-RELATED INCIDENTS OF SEXUAL MISCONDUCT, DOMESTIC VIOLENCE, AND DATING VIOLENCE POLICY

U.S. Department of Justice Office on Violence Against Women (VAWA)
Grant Assurances Requirement
Only for Subgrantees of S.T.O.P. VAWA and Sexual Assault Services Program (SASP)

U.S. Department of Justice, Office of Justice Programs, required grant assurances procedures. Checklist to ensure all required information is included in the Subgrantee procedure.

Office on Violence Against Women Award Condition:

[FY 2020 Workplace Sexual Misconduct Special Condition \(justice.gov\)](https://www.justice.gov/fy2020-workplace-sexual-misconduct-special-condition)

The following must be addressed in a Subgrantee's Workplace-Related Incidents of Sexual Misconduct, Domestic Violence, and Dating Violence Policy.

- Agency or Board approval date of policy.
- Allegations of workplace-related incidents of sexual misconduct, domestic violence, and dating violence by an employee, volunteer, consultant, or contractor.
- Workplace supports for employees, volunteers, consultants, or contractors who are victims of sexual misconduct, domestic violence, or dating violence.
- Adjudications that will result in an employee, volunteer, contractor, or consultant being prohibited from occupying positions that could undermine the ability of the subgrantee to carry out the grant funded project, such as positions working with victims and other vulnerable populations.
- Definitions (if not defined elsewhere in agency policy):
 - Adjudication;
 - Domestic violence;
 - Dating violence;
 - Sexual assault;
 - Stalking;
 - Sexual misconduct;
 - Workplace; and
 - Workplace related incident.

A policy may provide that certain adjudications do not prohibit an individual from occupying such a position but must include standards for granting such an exemption for an individual.

Additional resources, including a model policy:

[Resources for OVW Grantees - Workplaces Respond to Domestic and Sexual Violence](#)

Analyst: _____

Date: _____